Rebuilding Together
Silicon Valley

Program Eligibility and Income Limits

Thank you for your inquiry about our program. **Rebuilding Together Silicon Valley** has repaired homes of low-income homeowners in Santa Clara County since 1991. All work is done at absolutely no cost to the homeowner. **Service Area:** Alviso, Campbell, Cupertino, Gilroy, Los Gatos, Milpitas, Morgan Hill, San Jose, San Martin, Santa Clara, Saratoga, Sunnyvale, and unincorporated Santa Clara County.

Eligibility:

1. Applicants must own their own home and have neither the resources nor the ability to do the work themselves.
2 Applicants are required to provide proof of ownership and income for ALL persons living in the home before any work is completed. (See the back of this page for details on documents required)
3. Household **gross** income must be in one of the following income categories **(priority will be given to very low and extremely low-income households):**

	1 Person living in home	2 Persons living in home	3 Persons living in home	4 Persons living in home	5 Persons living in home	6 Persons living in home	7 Persons living in home	8 Persons living in home
Extremely Low	$0 to $43,200	$0 to $49,350	$0 to $55,500	$0 to $61,650	$0 to $66,600	$0 to $71,550	$0 to $76,450	$0 to $81,400
Very Low	$43,200 to $71,950	$49,350 to $82,200	$55,500 to $92,500	$61,650 to $102,750	$66,600 to $111,000	$71,550 to $119,200	$76,450 to $127,450	$81,400 to $135,650
Low to Moderate	$71,950 to $113,700	$82,200 to $129,950	$92,500 to $146,200	$102,750 to $162,400	$111,000 to $175,400	$119,200 to $188,400	$127,450 to $201,400	$135,650 to $214,400

What does gross household income include?

- Income from all adults ages 18 and over living in your house. Adults receiving no income will need to complete a zero-income affidavit – please contact RTSV for a copy of this document.
- All income received, including salaries, pensions/annuities, income/dividends, SSI/SSDI, rent payments, and other contributions.
- Total income before taxes and other deductions are taken.

Income/Ownership Documents Required:

We require copies of the following documents prior to our completing work on your home (additional documents may be required).

PROOF OF OWNERSHIP - IF YOU PAY:	DOCUMENTS REQUIRED:
➢ Property Taxes	➢ Property Tax Bill *or* Land Assessment (must have current year, name, and address)
➢ Mobile Home Registration/Space Rent	➢ Mobile Home Registration (must have current year, name, and address)
PROOF OF RESIDENCE:	**DOCUMENTS REQUIRED: (<u>one</u> of the following displaying the name & address of the homeowner)**
➢ Most recent bill from:	➢ PG&E <u>Or</u> ➢ Utility <u>Or</u> ➢ Cable
PROOF OF INCOME FOR EACH ADULT-<u>IF YOU RECEIVE:</u>	**DOCUMENTS REQUIRED (submit all that apply):**
➢ Wages/Salary	➢ Last 2 Paystubs with the supporting W-2
➢ Social Security Benefits	➢ Social Security Benefit Statement Letter (most current year)
➢ Pension/Retirement Benefits	➢ 1099 (most current year)
➢ Unemployment/EDD Benefits	➢ Full Benefit Summary/Benefit Statement
➢ If you filed taxes in the last 2 years	➢ Most recent 1040 tax return (please include any additional forms attached)
➢ Adults receiving no income will need to complete a zero-income affidavit	➢ Please contact RTSV for a copy of this document
REGARDLESS OF THE SOURCE/STATUS OF INCOME	➢ **DOCUMENTS REQUIRED:**
	➢ Each household member is required to provide <u>(2) months of recent bank statements</u>. The statement must be complete with all transaction details.

For your security, please black out your Social Security Number and any account numbers on your forms before you mail them. Please ensure that your name, address, and income are visible on all your documents, as this information is required.

****Additional documents may be required on a case by case basis****

Homeowners Guide

Our Mission: Repairing homes, revitalizing communities, rebuilding lives.

What We Do

Throughout the year, our program installs safety grab bars, wheelchair ramps, and other modifications that improve accessibility and independence. In addition, we provide assistance with critical repairs, such as water heaters, furnaces, and roof leaks.

We also coordinate hundreds of volunteers to provide painting, yard clean-up, and debris removal to homes like yours throughout the South Bay.

Who Qualifies for Assistance?

Rebuilding Together Silicon Valley serves low-income, older adults and persons with disabilities who are not able to maintain and repair their homes. To qualify for assistance, you must own your own home and lack the resources or ability to do the work yourself. To qualify, you must complete an application that will demonstrate that you meet the eligibility requirements.

Who Pays for Repairs?

Rebuilding Together Silicon Valley partners with local companies, churches, governmental entities, and individual donors to cover the cost for all repairs. Through these partnerships we are able to provide all repairs at no charge to you.

What Repairs Will Be Considered?

Priority repairs that have a direct benefit to the health and safety of your household.

The following are examples of common repairs:

- Water heaters and furnace(s)
- Flooring repairs
- Basic plumbing
- Roof repairs/replacements
- Door and window repairs
- Debris removal
- Basic electrical
- Safety Modifications (ex: grab bars, handrails, ramps)
- Wall and ceiling repairs
- Painting
- Basic carpentry

RTSV is limited in the type of work we can complete based on funding and volunteers available. RTSV does not do structural repairs such as foundations, framing, seismic retrofitting, new construction, or room additions. We also do not work on projects that include repairs that were done without proper permits.

If your home is selected, information about you, your family, and your repair needs will be shared *anonymously* with potential sponsors and others.

Here's an insight into how our process works:

1. Once we receive your application, we will process it in the order it was received.
2. We will then contact you to conduct a brief phone interview to review the repairs needed.
3. Then we will review your application to ensure that all necessary documents are included, and we will follow up with you to collect any missing documents. (Including all requested and required documents with your initial application will reduce the time it takes to process your application.)
4. Once all the documents have been received and we determine your eligibility, we will schedule an assessment of your home with our Construction Manager.
5. After the assessment, we will start collecting estimates to determine the total cost of repairs. You will receive a letter listing all repairs identified, and you should expect to be contacted by multiple contractors who will come to your home to review those repairs.
6. Once all bids are collected, we will determine the projects that we can commit to, and you will receive a final Scope of Work letter that you will need to sign before work can begin.
7. After the signed Scope of Work is received, contractors who've been assigned the work will contact you to schedule the repair work.

To Apply

❑ Fill out all pages of the application.

❑ All homeowners in household must sign the application.

❑ Gather required documents to prove your home ownership and household income.

❑ Make copies of those documents. Black out all social security numbers and bank account numbers

❑ Detach and keep this page so that you can follow up with RTSV.

❑ Mail or e-mail the signed application to Rebuilding Together Silicon Valley.

Post Mail or Drop-off:
1701 South 7th Street #10
San Jose, CA 95112

OR

Email: info@rtsv.org
Scan and email application in pdf format with all necessary documentation.

PLEASE NOTE:
Resources are limited, and applications will be reviewed on a first come, first served basis. Applications are accepted year-round, however that does not guarantee acceptance.

There is no application fee to receive assistance from Rebuilding Together Silicon Valley. We have not authorized any other person or entity to act as our agent for purposes of this application, and any fees or costs associated with this application paid by the applicant to any such person or entity are not fees or costs charged by Rebuilding Together Silicon Valley.

For Questions or More Information
Please contact Rebuilding Together Silicon Valley at **(408) 578-9519** or visit www.rtsv.org TTY/TTD Dial 711 or (800)735-2929

This program is funded in part by the City of San Jose, City of Cupertino, City of Milpitas, City of Gilroy, City of Santa Clara and County of Santa Clara through the Housing and Community Development Act, CDBG program.

Rebuilding Together Silicon Valley is a 501(c)(3) non-profit organization

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HOMEOWNER APPLICATION

(must be filled out COMPLETELY to be considered)

Name of Homeowner(s): _____

Home Address: _____

Mailing Address (if different from home address): _____

City: _____

Zip Code: _____

Name of Mobile Home Park: _____

Nearest Cross Street: _____

Home Phone: _____

Cell Phone: _____

Email Address: _____

How would you prefer to be contacted? ☐ Home Phone ☐ Cell Phone ☐ Email Other:_____

Who is the primary contact? ☐ Homeowner ☐ Family member/Friend Other:_____

If the primary contact is someone other than the homeowner, please provide their contact info below:

Name: _____ Relationship: _____ Phone #: _____

Address (if different from homeowner): _____

E-mail: _____

Do you live in the Seven Trees neighborhood? ☐ Yes ☐ No

Is anyone in the home a member of Santa Clara Family Health Plan? ☐ Yes ☐ No

The next question is voluntary and does not affect the selection of homeowners for our program. It is only used to help determine funding sources after a homeowner is selected.

Are you and/or your spouse a veteran of the US Armed Services? ☐ Self ☐ Spouse ☐ No

Have you received assistance from Rebuilding Together before? ☐ Yes ☐ No

If so, when? _____

To receive Rebuilding Together Silicon Valley's services, you must own your home.

What year did you move into your home?_____

What year was the home built? _____

Are you the **sole owner** of the home at the above address? ☐ Yes ☐ No

If you answered no, list the names of all other owners and any necessary explanation:_____

_____

_____

Do ALL the other owners live with you in the home? ☐ Yes ☐ No

Check the best description of your home: ☐ Single Family ☐ Apartment/Condo ☐ Mobile Home

How many bedrooms_____and bathrooms_____does your home have?

Are you up to date on your property taxes? ☐ Yes ☐ No

Are your mortgage payments up to date? ☐ Yes ☐ No

Do you plan to sell your home in the near future? ☐ Yes ☐ No

Do you own any other properties? ☐ Yes ☐ No

If you answered yes, list the locations of all other properties and provide an explanation for their respective uses. If any property is a rental, kindly note the amount of rental income being received.

Does your house need safety and/or health related repairs or modifications? ☐ Yes ☐ No

Do you require accessibility and mobility modifications to your home? (Example: grab bars, wheelchair ramps, handrails) ☐ Yes ☐ No

List all persons living in the home, starting with the homeowner(s). **Include their name, age, relationship to the homeowner, and source of income.**

If anyone in the home is a renter, list their relationship to the homeowner as **"renter."**

Name	Date of Birth	Gender	Relationship to homeowner(s)*	Disabled? Y or N	Source of income
			Homeowner		

Number of people living in the home: _____

Emergency Contact: List the name, relationship, address, and telephone number of the closest person, not living with you, who can speak on your behalf should we be unable to reach you.

Name: _____ Relationship: _____

Address: _____ Phone Number: _____

How did you hear about Rebuilding Together? _____

Please list your top three home repair/ modification needs:

1.
2.
3.

ETHNICITY / RACE: (Please check ☑ all boxes that apply). This box has no bearing on the likelihood of receiving repairs through our program, but it is required by our funders.

Ethnicity/Race	Applicant #1	Applicant #2	Applicant #3	Applicant #4	Applicant #5	Applicant #6	Applicant #7	Applicant #8
Hispanic	☐	☐	☐	☐	☐	☐	☐	☐
American Indian or Alaska Native	☐	☐	☐	☐	☐	☐	☐	☐
Native Hawaiian or other Pacific Islander	☐	☐	☐	☐	☐	☐	☐	☐
White	☐	☐	☐	☐	☐	☐	☐	☐
Black or African American	☐	☐	☐	☐	☐	☐	☐	☐
Asian	☐	☐	☐	☐	☐	☐	☐	☐
Middle Eastern and North African	☐	☐	☐	☐	☐	☐	☐	☐
Balance	☐	☐	☐	☐	☐	☐	☐	☐

What is the primary language spoken in your home? _____

If English is not your primary language, please select one of the following options:

☐ English is not my primary language, but I am comfortable speaking in English and do not need a translator

☐ I need someone to translate for me into English

☐ I have someone who can translate for me into English:

Name of person who will translate: _____ Phone number:_____

Is a female the head of household? ☐ Yes ☐ No

Is the homeowner or anyone else residing in the home disabled? ☐ Yes ☐ No

Preference is given to low-income older adults and persons with disabilities who are unable to do the repairs and who have no able-bodied family members who might do the work.

Homeowner Statement: I _____ (name of applicant(s), please print) certify that all information submitted on my Homeowner Application is complete and correct. I authorize Rebuilding Together Silicon Valley to verify any information I have provided on this application. I certify that neither I nor my family members have the resources to complete my needed repairs. I am not presently planning, nor do I intend to sell my home within the next three years. I understand that to knowingly submit false information is considered fraud and may make me ineligible for services through Rebuilding Together.

Date: _____ Signature of Homeowner: _____

Signature of 2nd Homeowner: _____

PLEASE MAIL, FAX, OR EMAIL APPLICATION including proof of income & homeownership to:

Rebuilding Together Silicon Valley
1701 S. 7th Street. Ste. #10
San Jose, CA 95112
Fax: (408) 578-9359 | Email: info@rtsv.org

We will contact you by telephone
after we review your application.

ADA Access: To arrange accommodation or alternate format under the Americans Disabilities Act, call us at 408-578-9519. TTY/TDD free relay service at (800) 735-2929 or 7-1-1

* If this application is completed by someone other than the homeowner, or if assistance was provided to the homeowner, please complete the following:

Name of Preparer _____

Name of Agency _____

Relationship _____

Phone Number _____

Is the homeowner aware of this application?

☐ Yes ☐ No

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